

BGSA Inaugural Meeting Friday, August 24, 2012

Minutes

Sign-up sheet was passed around to get everyone's name, email and phone number, and department.

- Members in attendance – Christa, Janelle, Helen, Katrina J., Pam Hoff, Katrina D. Flo, Chereka, Anthony

Introductions – everyone introduced themselves and gave a little insight into why they were interested in joining the organization.

Pam Hoff, one of BGSA's advisors introduced herself as the advisors and told us of her credentials.

- The other advisor, J. Davenport, was not in attendance

Listserv – if you know anyone who is a fellow black grad, send them our way in order to build our community.

- Flo Richardson created a gmail account for BGSA: bgsaisu2012@gmail.com is the listserv/email account that all correspondence for BGSA will be filtered through.

Funding- We will not get funding until spring because our organization is not an RSO yet, we still have to finish revising the constitution and have both of our advisors sign off on it before the university will recognize us as an RSO and provide funding for our organization.

Dues- We suggested having dues for \$10/year or \$10/semester in order to fund activities and events that we will participate in, but did not come to a consensus.

- We decided to think about how much the costs associated with the items that we need in order to fund activities through our dues before deciding on how much dues will be.
- We did not discuss fundraising events or possibilities in the future.

T-shirts – We will have T-shirts made with an original logo for BGSA (Flo Richardson will design)

- Paying for T-shirts separately outside of the dues
- Look for the cheapest place in town
- Uptown Normal \$7 per shirt, upcharge for each letter
- Each individual will pick up their own T-shirt
- Everyone listed their T-shirt size on the sign-up/attendance sheet so that they could get their T-shirts ordered

- Janelle is responsible for creating a Twitter handle to go on the back of the T-shirt and on the banner.

Festival ISU

- Thursday, August 30, 2012 ; 10am-4pm; we have a booth reserved on the quad
- Give out suckers and small quarter page flyers tied with ribbon to the suckers.
- Needs for the booth
 - o Table cloth (black) – Anthony;
 - o Candy w/ribbon and slips – Janelle, Helen, Katrina J.;
 - o Banner and T-Shirts – Chereka, Flo, Katrina D.
- Handout/flyer
 - o Most important – next meeting time, contact info, how to join
 - o Will have flyers that do not have candy attached to them.
- Signup sheet distributed to man the booth at festival ISU; slots still open for 10-11 and 11-12 time slots.
 - o We would like to have at least two people at the booth at all times
- Used as a promotional tool to recruit new grad students from different departments
- Ask John about the branding of the ISU logo for our logos
- Attire ? – BGSA T-Shirt if it will be ready in time for Festival ISU; black T-Shirt with BGSA logo
- Information about the next meeting and the election on flyer
- Janelle will let us know where the booth will be by Tuesday, August 28, 2012.

Workshops/Forums – as one of the purposes of BGSA is to provide academic support for our members, it is proposed that we have workshops for: time management, research, and mentoring.

- There will be committees set up for community service, social events, and workshops/forums
- Committee chairs will be appointed by the president and the committee chair will select members for the committee.
- It was decided that Public relations and technology will also be a committee instead of a part of the executive board.

Nominations for the executive board – Nominations will occur through an electronic process.

Flo Richardson will set up a website on which members who want to run for an office will have short bios (150 words or less), a brief statement explaining why they want to run, and a photo of themselves

- All member may run for a maximum of two (2) positions
 - o To prevent everyone from running for every position

- Each position on the executive board will have a maximum of four (4) candidates
 - o To prevent everyone from running for only one position
- If a member want so run for a position that already has four candidates running, they will receive an email notifying them that they must run for another position if they want to be a part of the executive board
- Nominations are on a first come first serve basis
- Nomination statements and photos must be sent to bgsaisu2012@gmail.com no later than 11:59 pm on Friday, August 31, 2012.
- Bios will not be edited, they will be placed on the website as is. *Please proofread.

Next meeting – Sept 7, 2012 @ 4:00; location is to be announced

- Next meeting will involve the installation of officers we will be voting on the executive board. Only members physically present for the meeting can vote, no voting by absentee ballot.
- Each member choosing to run for office will introduce themselves and give a short speech on why they are running for their chosen positions
- Voting will take place shortly thereafter.